

To,

**Sharex Dynamic (India) Pvt. Ltd.,**  
Unit No. 1, Luthra Industrial Premises,  
E.M.Vasanji Marg,  
Andheri Kurla Road, Safed Pool,  
Andheri (East),  
Mumbai - 400072

**Unit : XYZ Company Limited**

Dear Sir,



**Sub: "GO GREEN" initiative of the Ministry of Corporate Affairs ("MCA"), Government of India**

We are happy to note that our Company has taken up this initiative. We give below our email-id, for the purpose of serving of documents like General Meeting Notices (including AGM), Audited Financial Statements, Directors' Report, Auditors' Report, etc. by the Company in electronic mode.

**Name of the Shareholder(S) :**

**Folio-No. :**

**Email id(S): :**

Thanking you,

Yours faithfully.

**Signature(s) of the Shareholders.**

Dated :