

APPLICATION FORM
(For Bonds / Debentures / PTCs)

[To be printed on the issuing company's letter head]

To
Managing Director
Central Depository Services (India) Ltd.
28th Floor, P J Towers
Dalal Street, Fort
Mumbai - 400023

Date:

DD / MM / YYYY

We advise that at the board meeting of our company held on _____, it has been decided to admit our _____(description of security/ies) for dematerialisation with Central Depository Services (India) Ltd. (CDSL). We forward herewith our application in Master Creation form and request you to allot an International Securities Identification Number (ISIN) for the aforesaid security/ies.

In consideration of CDSL admitting the aforesaid security/ies into its system we hereby agree and undertake to indemnify and keep indemnified and saved harmless CDSL, its directors and employees from and against any claims, demands, penalties, suits, action, litigation, arbitration, prosecution and any proceedings whatsoever and all costs, charges and expenses relating thereto and any harm, loss, damage or injury suffered or may be incurred by CDSL and/or any of its participants by reason of or as a consequence of the company furnishing any false or incorrect information or failing to furnish relevant information along with the required document/s to CDSL or permitting dematerialisation or rematerialisation of securities in breach of any order, decree, injunction, covenant or law in force for the time being or permitting dematerialisation of securities on the strength of certificate/s or document/s which are found to be forged, counterfeit, fake or cancelled or in respect of which duplicates/ replacements have been issued or the company or its executives or directors otherwise committing any action amounting to unauthorized dematerialisation including dematerialisation in excess of the listing approval/s or any default in observance of any obligations under The Companies Act, Listing Agreement with Stock Exchange/s, The Depositories Act, SEBI (Depository & Participants) Regulations, Bye-Laws, Operating Instructions, communiqué/ communication of / issued by CDSL from time to time.

Place _____

Date _____

Signature of authorised signatory

Name:

Designation:

MASTER CREATION FORM
(Part – A)

(Please read instructions at the end of this form)

| | |
|-------------------------------------|----------------------|
| <i>(to be entered by CDSL only)</i> | |
| Issuer ID | <input type="text"/> |
| ISIN ID | <input type="text"/> |
| ISIN | <input type="text"/> |

1. Full name of the company _____

**2. Previous name/s, if any,
of the company** _____

**3. Registered office
address together
with tel/fax number
and e-mail address**

4. Date of incorporation _____

**5. Administrative office
address – if any,
including tel/fax
number and e-mail
address**

(In case communication is
required to be sent to
office other than the
registered office)

6. Name/s and address/es of promoters/ principal shareholders together With PAN

| | Name & address | PAN |
|----|----------------|-----|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |

7. Category of the company (✓)

| | | | |
|--------|--------------------------|----------|--------------------------|
| Public | <input type="checkbox"/> | Private | <input type="checkbox"/> |
| Listed | <input type="checkbox"/> | Unlisted | <input type="checkbox"/> |
| Indian | <input type="checkbox"/> | MNC | <input type="checkbox"/> |
| PSU | <input type="checkbox"/> | Others | <input type="checkbox"/> |

8. Nature of business: _____

(Amount in Rs.cr.)

9. Particulars of capital as on _____

| | Equity capital | Preference capital | Others |
|------------|----------------|--------------------|--------|
| Authorised | | | |
| Issued | | | |
| Subscribed | | | |
| Paid – up | | | |

10. Name/s & address/es of directors together with PAN

| | Name | PAN |
|----|------|-----|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |

11. Particulars of company Secretary

| | |
|----------------------|--|
| Name | |
| Employee/ Practicing | |
| Tel no. | |
| Fax no. | |
| E-mail id | |
| PAN | |

12. Particulars of Compliance officer

| | |
|-------------|--|
| Name | |
| Designation | |
| Tel no. | |
| Fax no. | |
| E-mail id | |

13. PAN of the company

14. Who handles the R&T work of the company
(√)

Company

R&T agent

15. Particulars of share dept./R&T agent which carries the share issue and transfer work

| | |
|--|--|
| Share Dept./R&TA name & Address | |
| Tel no. | |
| Fax no. | |
| E-mail id | |
| Name of the contact person & designation | |
| SEBI reg. no. | |
| Date of reg. | |
| Date of expiry of reg. | |

16. Where R&T work is handled by the company, who will establish electronic connectivity with CDSL? (√)

Company

R&T agent

17. Where the company share dept. / R & T agent handles transfer of physical securities and electronic connectivity is established through a different registrar, then particulars of such R & T agent

| | |
|--|--|
| Name & Address | |
| Tel no. | |
| Fax no. | |
| E-mail id | |
| Name of the contact person & designation | |
| SEBI reg. no. | |
| Date of reg. | |
| Date of expiry of reg. | |

18. Investor grievances handling during the preceding 12 months.

No. of complaints received

No. of complaints resolved

No. of complaints pending for more than 15 days

19. Any other information: the applicant may wish to furnish

We certify that the particulars furnished hereinabove as also in the attached document are true and correct. We further undertake to inform CDSL of any change in the capital structure [in case of equity / preference shares] or change in the terms of the issuance of security/ies [in case of debt instruments / commercial papers / certificate/s of deposits] of which admission is being sought including the listing approval/s, registered office from time to time.

Place _____

Date _____

Signature of authorised signatory
Name:
Designation:

Particulars of Debt security/ies (Bonds / Debentures / PTCs) to be admitted with CDSL

(Part – B)

1. Name of the issuing Company _____

2. Name of the share dept./ R&TA having electronic connectivity with CDSL _____

3. Type of the security

(√) Bonds

Bonds issued as promissory notes

Promissory notes

Pass through certificates

Units of mutual funds

Warrants

Others (please specify)

4. Description of the security (including series, and option), if any _____

5. Status of the security

(√) Tax free

Infrastructure

Capital gains

Priority sector

SLR bonds

Others (please specify)

6. Issue particulars
In case the amount Received is lesser or Higher (due to green shoe Option or otherwise) than The proposed issue, Please note to furnish Required particulars

| No. of securities | Face value of security | Issue price per security | Total issue size (Rs. in lac) | Date of allotment | Maturity value per security |
|-------------------|------------------------|--------------------------|-------------------------------|-------------------|-----------------------------|
| | | | | | |
| | | | | | |

7. Mode of issuance

(√) Public issue

Private placement

Others (please specify)

8. Form of issuance

(√) Letter of allotment

Debenture/Promissory note

Others (please specify)

| 9. Whether ISIN required for letter of allotment (√) | Yes | <input type="checkbox"/> | | | | |
|--|--|---|----------------------|---|--|--|
| | No | <input type="checkbox"/> | | | | |
| 10. Nature (√) | Secured | <input type="checkbox"/> | | | | |
| | a) first charge | <input type="checkbox"/> | | | | |
| | b) second charge | <input type="checkbox"/> | | | | |
| | Unsecured | <input type="checkbox"/> | | | | |
| | Government guarantee | <input type="checkbox"/> | | | | |
| | Others (please specify) | <input type="checkbox"/> | | | | |
| 11. Interest terms (√) | Fixed rate | <input type="checkbox"/> | | | | |
| | a) rate | <input type="checkbox"/> % | | | | |
| | b) penal interest (if any) | <input type="checkbox"/> % | | | | |
| | Floating rate | <input type="checkbox"/> | | | | |
| | a) benchmark description | _____ | | | | |
| | b) reset date | _____ | | | | |
| | Date/s of payment | _____ | | | | |
| | Non cumulative | <input type="checkbox"/> | | | | |
| | Cumulative option | <input type="checkbox"/> | | | | |
| | Both | <input type="checkbox"/> | | | | |
| 12. Rating status (√) | Rated | <input type="checkbox"/> | | | | |
| | Rating | | | | | |
| | a) at the time of issue | _____ | | | | |
| | b) at the time of admission | _____ | | | | |
| | Name of rating agency | _____ | | | | |
| 13. Listing status (√) | Unrated | <input type="checkbox"/> | | | | |
| | Listed | <input type="checkbox"/> | | | | |
| | Name/s of exchange/s | _____ | | | | |
| 14. Conversion status (√) | Unlisted | <input type="checkbox"/> | | | | |
| | Non convertible (NCD) | <input type="checkbox"/> | | | | |
| | Partially convertible (PCD) | <input type="checkbox"/> | | | | |
| | Fully convertible (FCD) | <input type="checkbox"/> | | | | |
| 15. Conversion terms | Optionally convertible (OCD) | <input type="checkbox"/> | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Date/s of conversion</th> <th style="width: 50%;">Amount/s to be converted per security (Rs.)</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"> </td> <td> </td> </tr> </tbody> </table> | | Date/s of conversion | Amount/s to be converted per security (Rs.) | | |
| | Date/s of conversion | Amount/s to be converted per security (Rs.) | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

16. Put and Call option
(√)

Put option/s Date/s _____

Call option/s Date/s _____

Put and call option Date/s _____

None

17. Put and Call option terms (√)

Discount Rate %

Premium Rate %

Notice period

18. Name and address of trustees

19. Redemption/ Maturity details

| Date/s of redemption | Amount/s to be redeemed per security (Rs.) | Percentage to be redeemed per security (%) |
|----------------------|--|--|
| | | |

20. Name and address of sponsor/s in case of PTC only

21. If equity shares of the company are admitted with CDSL indicate ISIN, thereof

22. Any other information: the applicant may wish to furnish

Place: _____

Date: _____

Signature of authorised signatory
Name:
Designation:

Instructions:

1. Please ensure to submit all particulars.
2. Please tick ✓ wherever applicable
3. Write N.A. wherever not applicable.
4. Add annexures if required.
5. Each page should be stamped and initialed by authorised signatory.
6. If the information previously provided with regard to Part -A of master creation form by the company for admission of its earlier securities with CDSL is not more than one year old and if there is no material change in the information, then the company may only provide the information required in Part -B

Please submit with the application, the following documents, as applicable:

1. Certified copy of Articles of Association & Memorandum of Association (duly updated with amendments, if any).
2. Certified copy of Certificate of Incorporation and Certificate of Commencement of business if this is the first security of the company being sought to be admitted with CDSL.
3. Certified copies of annual accounts of the company for the preceding 3 years.
4. Certified copy of offer document in case of debt instruments/mutual fund scheme.
5. Certified copy of Trust Deed, in case of admission of Pass Through Certificates.
6. Certified copy/ies of listing approval/s from all stock exchange/s where the security of the company is listed.
7. While uploading the allotment file the issuer may further note to intimate to CDSL the actual amount received and also the number of securities issued under each of the cumulative and non-cumulative option.
8. Certified copy of board resolution authorising issue of debt instruments.
9. Certified copy/ies of board resolution/s in support of decision to admit the concerned security/ies with the CDSL system and also for appointment of R & T agent/s, if any, and giving name of the company official/s or director/s who are authorised to sign necessary agreement on behalf of the company in this regard.