

**Format – Confirmation letter for Common Registry**  
(To be printed on new R&T Agent's letterhead)

Date:

**National Securities Depository Limited**  
Trade World – A Wing, Kamala Mills Compound  
Lower Parel, Mumbai-400013

Dear Sir,

We hereby confirm that we have been appointed as R&T Agent by \_\_\_\_\_ (name of the Issuer) for providing electronic connectivity & handling physical share transfer work of the company. We also confirm that the security certificates for the purpose of dematerialisation should be forwarded to the following address: -

Name of the concerned person  
Designation  
Name of the organization  
Complete address of the organisation (with pincode)  
Telephone, Fax and E-mail

Yours faithfully,  
Signature  
Name of the Authorised Signatory  
Designation